

Periodic Maintenance Inspection

Date of Check: _____

VEHICLE DETAILS (from V5 document)R/O No.:			MPC No:
Make:	Model:	Reg No:	Colour:
Reg Date:	Recorded Mileage:	M.O.T. Test Date:	
Chassis VIN No.:		Engine No:	

Service Recommendations: _____

INTERIOR CHECK

- Operation of instrument gauges and horn
- Operation of clutch (where applicable)
- Operation of brake pedal
- Parking brake performance
- Operation and condition of seatbelts / mountings
- Security of seat mountings and head rests
- Operation of interior lights
- Operation of rear view mirror / sun visors
- Check operation and condition of sunroof mechanism (if applicable)

ENGINE COMPARTMENT CHECK

- Check engine oil
- Check List:**
- Gear box levels manual / automatic (where applicable)
 - Fluid Levels: brake, clutch, power steering, washer reservoir and battery (including security)
 - Coolant system level (and condition)
 - Auxiliary drive belts, condition and tension
 - Engine mountings for security and condition
 - Wiring, pipes, hoses, oil and fuel feed lines for routing, damage, chafing and leaks (where visible).
 - For oil and water leaks
 - For extensive noise

STEERING AND SUSPENSION CHECK

- Operation and condition of steering for leaks and security
- Tie rod ends, CV boots and rack boots condition
- Condition of front and rear suspension

ROAD TEST CHECK

- Satisfactory starting, general performance and behaviour of the vehicle
- Particular attention to the operation of clutch, transmission, steering, suspension and brakes including A.B.S.
- Listen for abnormal noises
- After road test a visual check for fluid leak

EXTERIOR CHECK

- Operation of exterior lighting equipment and respective control lights and cluster illumination
- Operation of front and rear side lamps
- Operation of head lamps
- Operation of stop lamps
- Operation of reflectors
- Operation of number plate lamp
- Operation of direction indicator lamps
- Operation of hazard lamps
- Operation of front and rear fog lamps
- Operation of wipers and washers
- Condition of windscreen
- Operation of bonnet catch, safety catch and hinges
- Operation of door locks
- Operation of central locking
- Operation of door windows (manual / electric)

ROAD WHEELS AND TYRES CHECK

- Condition of road wheel for damage
- Condition for tyre wear and damage
- Tool kit all items complete
- Tyre tread depth (mm)

EXHAUST CHECK

- Exhaust condition
- Clamps and security
- For leaks and damages
- Catalytic Converter

The quality of the periodic maintenance inspection should be meticulous. Check the operation and condition of each item listed, and tick in the box provided when satisfactory.

FOR THE FIRST PERIODIC MAINTENANCE INSPECTION ONLY, ANY FAULTS FOUND MUST BE RECTIFIED.

Signed: _____ Date: _____

DEALER STAMP